Appendix 3 - Proposed Agenda Template for Professionals Self Neglect Meeting

Professionals Self-Neglect Meeting - AGENDA

* All information shared at this meeting is confidential and privileged and is not shared outside of this meeting without the permission of the chair and the agency that provided the information.
* Timely and appropriate information sharing is at the core of this process and professionals need to refer both to the SSP Information Sharing Framework as well as their own agency’s information governance policies and guidance.
* There may be occasions when there are differing perspectives and judgements amongst professionals. When disagreements cannot be resolved, professionals should refer to the Swindon Safeguarding Partnership Escalation Policy

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| Date |  |
| Time |  |
| Chair |  |
| Organisation |  |
| Role |  |
| 1. Introduction | |
| * Chair’s Welcome * Introductions * Apologies | |
| 2. Current Situation | |
| * Summary of any intervention offered, care and support that has been offered or is in place * Individual agency perspectives of the concerns and risks to the adult/others * The individual’s views and wishes and how they wish to be involved * The individual’s strengths and assets including family and wider social network | |
| 3. Mental Capacity | |
| * Consideration of the individual’s mental capacity around the areas of unmanaged risk | |
| 4. Assessment of Risk | |
| * Collaborative and holistic assessment of presenting risks | |
| 5. Discussion | |
| * Legal powers and remedies in use or potentially available * Rationale for using/not using powers and remedies available * Lead coordinating professional for the process * Individual named workers for each agency where more than one agency involved * Information sharing arrangements (with the adult’s permission, where possible) * Contingency and escalation plan | |
| 6. Shared Risk Management Plan | |
| * Risk management plan * Confirm who will share the plan with the individual * How the individual will be involved and kept up to date * Monitoring and review arrangements | |